



Infinity Healthcare, LLC

SHAMEIKA JOHNSON

FOUNDER & CEO

Infinity Healthcare, LLC

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CONFIDENTIALITY POLICY

Infinity Healthcare, LLC is obligated to respect the rights and privacy of the clients and the employees that we serve. We are all working with vulnerable clients and families; therefore it is very important that this policy is strictly followed. Failure to comply with this policy is a reason for dismissal of an employee or dismissal of the client.

All employee are not to share any information about clients, their families, and their cares; just as a clients and families are not to share any information about our employees to any other persons. Confidential information about the client and or employee is not to be discussed with anyone but OFFICE STAFF or SUPERVISORS. It is also asked that Employees and Clients are not to talk about pay, personal problems or any other gossip (about employees or clients) with anyone outside of OFFICE STAFF or SUPERVISORS. Failure to comply may result in termination.

If you have any questions about this CONFIDENTIALITY POLICY, please consult with the OFFICE STAFF.

Thank you for your continued services with Infinity Healthcare, LLC

Your signature on the line below acknowledges that you understand and agree to follow this policy as stated.

Employee Signature _____ Date _____